

MINUTES OF SPECIAL MEETING  
OF THE  
BOARD OF DIRECTORS

JUNE 18, 2019

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 131 §

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 131 (the "District") noticed a special meeting, open to the public, to be held on Tuesday, June 18, 2019, at 12:00 p.m., at 1980 Post Oak Boulevard, Suite 1380, Houston, Texas 77056, a designated meeting place outside the boundaries of the District. Whereupon the meeting was called to order at 12:00 p.m., and the roll was called of the members of the Board, to-wit:

Jennifer Jacobs	-	President
Leslie N. Smith-Boards	-	Vice President
Risha Miller	-	Secretary/Treasurer
Vacant	-	Assistant Secretary/Treasurer
Curtis R. Campbell	-	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. Copies of the meeting notices are attached hereto.

Also present at the meeting were Marcus Soper, II of Forestar (USA) Real Estate Group Inc., a Developer of property within the District; Joann Randall and Tim Dotson (via teleconference), residents in the District; and Laura C. Davis, Judy Marcantel, and Khari Dotson of Sanford Kuhl Hagan Davis Parker Kahn LLP ("SK Law"), Attorneys for the District.

**HEAR FROM PUBLIC**

Ms. Davis welcomed the residents to the meeting.

The Board recognized Director Miller, who expressed her concerns of a resident's water bill that was over \$300.00 in a matter of two days after the resident closed on the property. Ms. Davis explained that the District is working with the Operator in order to find a solution to this issue that resulted from the builder's water use being included on the resident's new service account.

The Board also discussed contractors' use of private property owners' water while working in the District. Mr. Soper stated that he will remind the contractors that this practice is prohibited.

**APPROVE CHECKS**

The Board recognized Ms. Davis, who reviewed with the Board checks for approval by the Board.

Upon motion by Director Miller seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to approve the checks presented.

**PUBLIC SAFETY**

The Board recognized Ms. Davis who noted that the District submitted nine requests for proposals for security services for the District, but unfortunately the District has yet to receive any proposals. Director Jacobs noted that she received information at the AWBD conference from Today's Integration, Inc., regarding camera systems to help provide security services within the District.

It was consensus of the Board that Today's Integration, Inc. would make a presentation to the Board at the next meeting.

**HEAR COMMENTS FROM BOARD MEMBERS**

The Board recognized Ms. Jacobs who expressed the need for a communication director as a point of contact for residents that have any inquiries or concerns regarding the District. The Board concurred to have an agenda item at the next meeting for the Board to appoint a communications officer.

Director Jacobs next addressed appointing a person to serve the vacant position on the Board and to appoint another person to serve as a Director upon the resignation of Director Campbell at the July meeting. She then stated that Ms. Randall and Mr. Dotson have expressed interest in being appointed as Directors for the District. The Board then recognized Ms. Randall who inquired about becoming a Board Member for the District. Ms. Davis then gave a general overview of municipal utility district's functions and Director responsibilities. Ms. Davis also advised that she would provide handbooks that will explain in greater detail the roles of a Director.

The Board noted that appointing new Directors will be on the agenda for the regular meeting set in July, 2019.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED, this 23<sup>rd</sup> day of July, 2019



Secretary, Board of Directors

(DISTRICT SEAL)



**AGENDA**  
**FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 131**

Notice is hereby given that, pursuant to V.T.C.A. Government Code, Chapter 551, the Board of Directors of **Fort Bend County Municipal Utility District No. 131** will meet in **special session**, open to the public, at **12:00 p.m.**, on **Tuesday, June 18, 2019**, at **1980 Post Oak Boulevard, Suite 1380, Houston, Texas 77056**, at which meeting the following items will be considered and acted on:

1. Hear from public;
2. Approve checks;
3. Discuss public safety within District, and take any action thereon;
4. Hear comments from Board Members.

EXECUTED this 12th day of June, 2019.

FORT BEND COUNTY MUNICIPAL  
UTILITY DISTRICT NO. 131

By: \_\_\_\_\_

  
Laura C. Davis  
Sanford Kuhl Hagan Kugle Parker Kahn LLP  
Attorneys for the District

