

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

DECEMBER 10, 2018

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 131 §

The Board of Directors (the “Board”) of Fort Bend County Municipal Utility District No. 131 (the “District”) noticed a special meeting, open to the public, to be held on Monday, December 10, 2018, at 11:30 a.m., at 1980 Post Oak Boulevard, Suite 1380, Houston, Texas 77056, a designated meeting place outside the boundaries of the District. Whereupon the meeting was called to order at 11:35 a.m., and the roll was called of the members of the Board, to-wit:

Jennifer Jacobs	-	President
Leslie N. Smith	-	Vice President
Gregory Eknoyan	-	Secretary/Treasurer
Risha Miller	-	Assistant Secretary/Treasurer
Curtis R. Campbell	-	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. Copies of the meeting notices are attached hereto.

Also present at the meeting were Michael Rusk of LJA Engineering (“LJA”), Engineers for the District; Adam Cohen of R.W. Baird & Co. (“Baird”), Financial Advisors for the District; Mike Bohm of DR Horton, a Developer of property within the District; Marcus Soper, II of Forestar (USA), a Developer of property within the District; Julianne B. Kugle and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Shannon Waugh of Off Cinco.

HEAR FROM PUBLIC

The Board noted that no public wished to address the Board.

Wastewater Treatment Plant – Phase 3

The Board recognized Mr. Rusk, who reviewed with the Board a proposed expansion of the District's wastewater treatment plant ("WWTP), which would increase the WWTP capacity to match the capacity in the District's Water Plant.

Mr. Cohen presented a cost analysis for the proposed expansion.

Ms. Kugle noted that the District could use the additional capacity to provide out-of-district service to DRH for the DRH proposed development outside the District, or it could consider annexing the DRH proposed development into the District.

Mr. Bohm noted that the development will be a new subdivision (with a new HOA) totaling 350 acres, with approximately 1200 residential connections, and that the 400 connections which could be provided by the District's WWTP expansion would expedite the first phase of the new development. He also noted that DRH would like to purchase interim water capacity.

Ms. Kugle also noted that it was anticipated that the District and the new DRH development would eventually have an interconnect agreement, which would provide the District with an alternate source of water in an emergency.

Upon motion by Director Campbell, seconded by Director Eknayan, and after full discussion, the Board authorized the District's Engineer to proceed with the design of the WWTP expansion Phase 3.

Water Plant Expansion – Phase 2

Mr. Rusk next reviewed with the Board three bids received for the Water Plant Expansion – Phase 2, noting that the low bid was submitted by W.W. Payton in the amount of \$520,000.00.

Upon motion by Director Campbell, seconded by Director Eknayan, and after full discussion, the Board voted unanimously to award the construction contract to W.W. Payton in the amount of \$520,000.00, for the Water Plant Expansion – Phase 2.

Website

The Board recognized Ms. Kugle, who reviewed with the Board the amount paid to date to Triton for creation, hosting, and maintenance of the District's website, and the Triton invoices still outstanding.

Ms. Kugle then introduced Ms. Waugh, who provided a brief overview of her company, Off Cinco, and provided a proposal for the transfer, update, hosting, and maintenance of the District’s website. Ms. Kugle also reviewed with the Board a website proposal submitted by eLsgrd Media Group.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to (1) pay the outstanding Triton invoices and terminate the District’s contract with Triton; (2) engage Off Cinco to create a new District website at a cost of \$1400; (3) engage Off Cinco host and maintain the District’s website at a cost of \$250 per month; and (4) engage Off Cinco to provide emergency alert texts at a cost of \$100 per month.

North Fort Bend Water Authority Initiatives

Mr. Kugle reviewed with the Board the information previously provided by Ms. Milberger of the NFBWA, including the NFBWA initiative programs which are point based, noting that if the District earned 9 points during a calendar year, it would receive a reduction of \$0.10 per 1,000 gallons of water pumped during the next calendar year.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion the Board voted unanimously to authorize the District’s Operator to immediately enroll the District in the applicable NFBWA initiative programs.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED, this 22nd day of January, 2019.


Secretary, Board of Directors

