

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

MAY 22, 2018

THE STATE OF TEXAS §
COUNTY OF FORT BEND §
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 131 §

The Board of Directors (the “Board”) of Fort Bend County Municipal Utility District No. 131 (the “District”) noticed a regular, open to the public, to be held on Tuesday, May 22, 2018, at 12:00 p.m., at 1980 Post Oak Boulevard, Suite 1380, Houston, Texas 77056, a designated meeting place outside the boundaries of the District. Whereupon the meeting was called to order at 12:10 p.m., and the roll was called of the members of the Board, to-wit:

Curtis R. Campbell
Gregory Eknoyan
Jennifer Jacobs
Risha Miller
Leslie Smith-Boards

All members of the Board were present, except Director Eknoyan, thus constituting a quorum. Copies of the meeting notices are attached hereto.

Also present at the meeting were Amy Symmank and Vanessa Hernandez of Myrtle Cruz, Inc. (“MCI”), Bookkeeper for the District; Michael Rusk and Kathleen Kinchen of LJA Engineering (“LJA”), Engineers for the District; Anna Duarte of Tax Tech, Inc. (“TTI”), Tax Assessor/Collector for the District; Kyle Melgren of SiEnvironmental (“SiEnv”), Operator for the District; Simon Vandyk of Triton Communications (“Triton”), Website Administrator for the District; Justine Collier Klinke and Marcus Soper II of Forestar, a Developer of property within the District; Gandolf Burrus and Katerina Dittmore of Grant Development Services (“GDS”); and Joshua J. Kahn, Laura C. Davis, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District. Also present were residents Jacqueline Pommels and French Boards.

HEAR FROM PUBLIC

The Board noted that there were no public present who wished to address the Board.

OATHS AND STATEMENTS OF DIRECTORS-ELECT

The Board next considered accepting the Oaths of Office and Statements of Officer of Directors-Elect Jacobs, Miller, and Smith-Boards, noting said Directors-Elect had executed the Oath of Office and the Statement of Officer, and, thereafter, issuing Certificates of Election to said Directors-Elect.

Upon motion by Director Campbell, seconded Director Smith-Boards, and after full discussion, the Board voted unanimously to accept the Oath of Office and executed Statement of Officer of Directors-Elect Jacobs, Miller, and Smith-Boards, thus qualifying them to serve on the Board, and, thereafter, issuing Certificates of Election to said Directors for a term of service until the Directors' Election in May 2022, or until successors have been duly elected or appointed.

RECONSTITUTE BOARD

The Board next considered reconstituting the Board.

Upon motion by Director Campbell, seconded by Director Jacobs, and after full discussion, the Board voted unanimously to reconstitute the Board, as follows: President – Jennifer Jacobs; Vice President – Leslie Smith-Boards; Secretary – Gregory Eknoyan; Assistant Secretary – Curtis R. Campbell; and Assistant Secretary – Risha Miller.

DISTRICT REGISTRATION FORM

The Board then considered the execution and filing of a District Registration Form.

Upon motion by Director Campbell, seconded by Director Jacobs, and after full discussion, the Board voted unanimously to authorize preparation of a revised District Registration Form and filing of same with the Texas Commission on Environmental Quality ("TCEQ").

MINUTES FOR THE MEETINGS OF APRIL 24 AND MAY 10, 2018

The proposed minutes of the meetings of the Board held April 24 and May 10, 2018, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Smith-Boards, seconded by Director Campbell, and after full discussion, the Board voted unanimously to approve the minutes for the meetings held on April 24 and May 10, 2018, as presented.

GRANT APPLICATION REPORT

The Board recognized Mr. Burrus, who introduced himself and Ms. Dittimore. Mr. Burrus then provided an explanation of the grant application process and reviewed with the Board a proposed schedule of events. Ms. Davis noted that, to accommodate the grant application submission deadline, the regular September board meeting needs to be moved up one week, to September 18, 2018.

The Board noted that no action was necessary in connection with the Report.

FINANCIAL ADVISOR'S REPORT

No Report was offered.

BOOKKEEPER'S REPORT

The Board recognized Ms. Symmank, who submitted to and reviewed with the Board the Bookkeeper's Report, and certain invoices for payment by the District.

Upon motion by Director Campbell seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks presented.

TAX ASSESSOR COLLECTOR'S REPORT

The Board recognized Ms. Duarte, who reviewed with the Board the Tax Assessor/Collector Report, including checks submitted for signature, a copy of which is attached hereto.

Upon motion Director Campbell, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to (1) approve the Tax Assessor/Collector's Reports; and (2) authorize payment of the tax checks listed therein.

OPERATOR'S REPORT

The Board recognized Mr. Melgren, who presented the Operator's Report, and reviewed the expenses and explained various charges. Mr. Melgren also updated the Board on the status of the insurance claim for the well repair, noting that the District has a \$25,000 deductible.

The Board recognized Mr. Rusk, who updated the Board on the status of the well and explained the nature of the damage to the well. Mr. Rusk also presented to and reviewed with the Board a proposal from Alsay in the amount of \$96,350.00 to repair the Well, which repairs will take 90 to 120 days. Mr. Rusk stated that the District's second Well had sufficient capacity to supply the District during the repairs to the main Well.

Upon motion by Director Campbell, seconded by Director Jacobs, and after full discussion, the Board voted unanimously to approve the Operator's Report.

CONSUMER CONFIDENCE REPORT

Mr. Melgren next presented and reviewed with the Board the District's Annual Consumer Confidence Report, noting that the Report would be distributed to all residents and filed with the TCEQ.

Upon motion by Director Campbell, seconded by Director Smith-Boards, the Board voted unanimously to approve the Annual Consumer Confidence Report.

ENGINEER'S REPORT

The Board recognized Mr. Rusk, who presented the Engineer's Report. Mr. Rusk updated the Board on the status of various ongoing construction projects in the District. Mr. Rusk requested that the Board: (1) authorize the Engineer to proceed with the design of District facilities for Southern Colony Section 4B; and (2) approve the proposal from Alsay in the amount of \$96,350.00 for repair of the District's Well. He stated that the District's insurance company will reimburse the District the costs incurred for the well repair, less the \$25,000 deductible.

Upon motion by Director Campbell, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to (1) authorize the District's Engineer to proceed with the design of

District facilities for Southern Colony Section 4B; (2) approve the proposal from Alsay in the amount of \$96,350.00 for repair of the District's Well; and (3) approve the Engineer's Report.

WEBSITE REPORT

The Board recognized Mr. Vandyk, who presented to and reviewed with the Board the Website Report, and provided samples of informational mailers that Triton could send, if approved by the Board. After discussion, the Board requested that, at the District's July meeting, Mr. Vandyk provide quotes for the different mailers.

Upon motion by Director Jacobs, seconded by Director Miller, and after full discussion, the Board voted unanimously to approve the Website Report.

DEVELOPER'S REPORT

The Board recognized Ms. Klinke, who updated the Board on the status of development in the District.

ATTORNEY'S REPORT

Order Designating Additional Meeting Places

The Board then considered adoption of a proposed Order Designating Additional Meeting Places Outside the District and a proposed Order Designating Additional Meeting Places Inside the District. The Board recognized Ms. Davis, who noted that the Board would need to designate additional meeting places inside and outside of the District, which places are needed to conduct the public hearings necessary in the grant application process. After discussion, the following places were offered as designated meeting places inside the District: (1) 406 Southern Colony Avenue, Rosharon, Texas 77583, and (2) 8307 Eaglet Court, Rosharon, Texas 77583. After discussion, the following place was offered as a designated meeting place outside the District: 8411 Sienna Springs Drive, Missouri City, Texas 77459.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to designate (1) 406 Southern Colony Avenue, Rosharon, Texas 77583, and (2) 8307 Eaglet Court, Rosharon, Texas 77583 as additional meeting places inside the District, and adopt the Order Designating Additional Meeting Places Inside the District.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to designate 8411 Sienna Springs Drive, Missouri City, Texas 77459 as an additional meeting place outside the District, adopt the Order Designating Additional Meeting Places Outside the District, and to authorize Ms. Davis to have notice of the designation published in a newspaper of general circulation within Fort Bend County and file with the TCEQ.

Unclaimed Property

The Board recognized Ms. Davis, who noted that the District had \$701.62 in unclaimed property to report.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to approve the Unclaimed Property Report.

Resolution Providing for Annual Review of Identity Theft Prevention Program

Ms. Davis next presented to the Board for approval a Resolution (the "ID Theft Resolution") Providing for Annual Review of Identity Theft Prevention Program (the "Program"). The Board recognized Mr. Melgren, who noted that SiEnv reviewed the Program, and indicated that, over the previous year, no significant red flag events had occurred and recommends no changes to the Program at this time. Ms. Davis informed the Board that SiEnv has provided a certificate to that effect.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to approve the ID Theft Resolution.

Annual Review of Emergency Protection Plan

Ms. Davis then presented to the Board for approval a Resolution (the "EPP Resolution") Providing for Annual Review of Emergency Preparedness Plan (the "Plan"). Mr. Melgren and Mr. Rusk noted that SiEnv and LJA have reviewed the EPP, and that the District's Engineer will make the necessary changes to the EPP and file it with the TCEQ.

Upon motion by Director Miller, seconded by Director Smith-Boards, and after full discussion, the Board voted unanimously to approve the EPP Resolution.

There being no further business to come before the Board, the meeting was adjourned.

RE-OPEN MEETING

The meeting was re-opened to consider appointment of a committee to work with GDS on the District's grant application.

Upon motion by Director Smith-Boards, seconded by Director Campbell, and after full discussion, the Board appointed Directors Jacobs and Miller to work with GDS on the District's grant application.

The Board recognized Mr. Vandyk, who presented information regarding implementation of the Emergency SMS System previously approved by the Board, noting that the cost to implement the system would be \$45-\$60 per month.

Upon motion by Director Jacobs, seconded by Director Miller, and after full discussion, the Board voted unanimously to authorize implementation of the Emergency SMS System.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED, this 24th day of July, 2018.



Secretary, Board of Directors

